**Weekly Report**

**21/10/2024 – 27/10/2024**

Group ID: **Group 5**

Project Name: **PotPal**

Prepared by: **Lê Thanh Minh Trí**

Team members:

22127422 - **Lê Thanh Minh Trí** *Project Manager - Technical Leader*  
22127234 - **Cao Hoàng Lộc** *Tester - Business Analyst - Backend Developer*

22127257 - **Phạm Minh Mẫn** *UI/UX Engineer - Front End Developer*

22127418 - **Nguyễn Khánh Toàn** *UI/UX Designer - Frontend Developer*

22127450 - **Phạm Anh Văn** *Database Designer - Backend Developer*

# Achievements since last week:

| **STT** | **Description** | **Due Date** | **Responsibility** | **%Complete** |
| --- | --- | --- | --- | --- |
| 1 | Complete Project Description | 23/10/2024 | Văn, Lộc | 100% |
| 2 | Complete Software Development Plan | 27/10/2024 | All members | 100% |
| 3 | Survey Suitable Framework | 26/10/2024 | All members | 100% |
| 4 | Finish Role Assignment | 26/10/2024 | Trí | 100% |
| 5 | Setup Project Tools | 26/10/2024 | Trí | 100% |

# Issues and impacts:

1. Completed Project Description, the team has agreed on many acceptable requirements for the project.
2. Completed Software Development Plan.
3. Selected several potential framework candidates.
4. Each member has been assigned a suitable role.
5. Finished setting up the working environment.

# Next week's goals:

| **STT** | **Description** | **Due Date** | **Responsibility** |
| --- | --- | --- | --- |
| 1 | Decide on and study suitable framework(s) | 29/10/2024 | All members |
| 2 | Website UI sketches/designs | 01/11/2024 | Mẫn, Toàn, Trí |
| 3 | Initial System Design | 03/11/2024 | Lộc, Trí |
| 4 | Draw UML models | 03/11/2024 | Văn, Mẫn |
| 5 | Prepare Software Architecture Document | 01/11/2024 | Văn, Toàn |